

Role profile

Job Title:	Senior Transport Planner (Development)	Grade:	11
Department:	Transport Planning Service	Post no.:	66696
Directorate:	Housing & Environment	Location:	Hybrid – Perceval House / WFH

Role reports to:	Head of Transport
Direct reports:	None
Indirect reports:	Travel Plan Monitoring Officer

Job description

Purpose of role

- To ensure that new developments are designed and built in accordance with our transport and climate strategies, and that developers share our vision to make the borough greener, safer and healthier for our residents and visitors.
- To assess the transport impacts of major new developments and monitor travel plans for existing sites, ensuring that all development supports Ealing’s core objectives of tackling the climate crisis, creating good jobs, and fighting inequality.

Key accountabilities

- To provide transport advice on planning applications, working closely with the Planning, Highways, Housing Development and Regeneration teams to promote walking, wheeling, cycling and public transport at all new developments; address matters of transport connectivity or traffic impacts; and secure contributions to mitigate development impacts and deliver our transport priorities.
- To participate in pre-application discussions and engagement with developers and other stakeholders (e.g. TfL), to ensure that transport matters have been considered prior to the submission of applications and that applicants are aware of the council’s transport objectives.
- To develop and maintain a working knowledge of all relevant statutory regulations, guidance and latest industry developments pertaining to transport

development management, and to provide advice in line with all statutory requirements.

- To oversee the monitoring of Travel Plans, to ensure that sustainable transport provision is delivered in line with our objectives.
- To respond to other planning, transport, rights of way, and other relevant queries.
- To work effectively as part of the Council's Transport and Planning departments, delivering corporate objectives.
- To ensure comments are made in a timely manner and appropriate records are kept.
- To attend Planning Committee as required.
- To develop and update guidance notes for Planning officers, to enable routine comments to be provided on small sites in line with our transport objectives.
- To undertake other duties and responsibilities which may from time to time arise which are within the capabilities of the postholder and commensurate with the grade of the post.

Key performance indicators

- Provision of transport advice, within agreed timescales and in line with evolving best practice in Transport Planning, which secures transport improvements to help achieve Ealing's transport objectives.
- Participation in pre-application discussions which provides clarity on Ealing's position regarding transport and active travel for each site.
- Transport development queries resolved within agreed timescales.
- Travel Plans monitored within agreed timescales, ensuring compliance through site visits and developer engagement.
- Compliance with all legislation, Codes of Practice and good practice guidance.
- Compliance with the Council's Corporate and Departmental Plans.

Key relationships (internal and external)

Internal:

- Planning
- Highways
- Housing Development
- Urban Design
- Regeneration
- Portfolio Holders
- Service Directors

External:

- TfL and GLA
- Developers
- Other London boroughs
- Members of the public (inc. residents associations or similar)

Authority level

- Management of projects and changes in designs and plans within parameters
- Responsible for following procedures and processes
- Responsible for the management of budgets as allocated, within schemes

Person specification

Community and partnership working are essential for all roles, as are a commitment to Equality, Diversity and Inclusion and ensuring Health and Safety at Work for everyone working at Ealing Council.

NB: applicants to address the items highlighted with asterisk in their application.**

Essential knowledge, skills and abilities

Knowledge & Experience:

1. Knowledge and understanding of current best practice in sustainable transport.**
2. Knowledge and understanding of the Planning system, including national and regional government Planning Guidance, and UK and London transport strategy.**
3. Experience of identifying, reviewing and responding to the transport impacts of new development, including Travel Plans and Transport Assessments, and successfully negotiating with developers to secure appropriate mitigation measures.**
4. Experience of working closely with colleagues across different disciplines to secure positive outcomes.**
5. Experience in developing and presenting reports and briefings for senior decision makers.**
6. Experience in successfully dealing with multiple stakeholders and project environments.**
7. Experience of handling data and use of key performance indicators (KPIs).
8. Experience in negotiating planning legal agreements and an understanding of highways legal agreements, working closely with developers and colleagues across the council.
9. Experience of responding to transport, stopping-up, rights of way, and planning queries.
10. Knowledge of the Council's statutory duties when developing and designing transport projects.

Skills & Abilities:

1. Excellent written and oral communication skills: able to summarise complex proposals and projects into non-technical language and draft clear, concise and accurate reports; able to present information clearly and persuasively to a wide range of audiences, including formal Council meetings.**
2. Excellent ICT skills, with experience of using Microsoft Office applications and Google suite; GIS skills desirable.**
3. Ability to self-motivate and work independently to develop and deliver day-to-day work, including reports, briefings, transport advice, and site visits across the borough.**
4. A calm and clear approach to dealing with contentious issues and conflict, to ensure the reputation of the team and Council is maintained; the ability to persuade others of the merits of a particular proposal required to achieve the service's objectives.**
5. An open and approachable manner that allows the postholder to engage positively with colleagues, stakeholders and partners to drive the successful delivery of projects.

Essential qualification(s) and experience

1. Degree level or equivalent in transport planning, civil engineering, planning, geography, or related field, or equivalent experience. **
2. Project management experience and/ or qualifications.

Values and behaviours

Improved life for residents	Trustworthy	Collaborative	Innovative	Accountable
<ul style="list-style-type: none"> • Is passionate about making Ealing a better place • Can see and appreciate things from a resident point of view • Understands what people want and need • Encourages change to tackle underlying causes or issues 	<ul style="list-style-type: none"> • Does what they say they will do on time • Is open and honest • Treats all people fairly 	<ul style="list-style-type: none"> • Ambitious and confident in leading partnerships • Offers to share knowledge and ideas • Challenges constructively and respectfully listens to feedback • Overcomes barriers to develop our outcomes for residents 	<ul style="list-style-type: none"> • Tries out ways to do things better, faster and for less cost • Brings in ideas from outside to improve performance • Takes calculated risks to improve outcomes • Learns from mistakes and failures 	<ul style="list-style-type: none"> • Encourages all stakeholders to participate in decision making • Makes things happen • Acts on feedback to improve performance • Works to high standards